



## The Associate Board of Gilda's Club New York City

### FOOD & BEVERAGE DONATION AGREEMENT

*Please print:*

**Event Name:**

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**Event Date:**

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**Associate Board Contact:**

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**Donor Name/Company Name, as you would like to appear in written materials and on our website**

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#### **DETAILS**

1. Description of Item(s)/Services being donated: \_\_\_\_\_

2. Special Instructions/Restrictions: \_\_\_\_\_

3. Retail Value: \$ \_\_\_\_\_

4. If donated item(s) are not used for this benefit, I/we give permission for this donation to be used at future GCNYC fundraising event  Yes  No

#### **DELIVERY METHOD**

1. Product delivery date: \_\_\_\_\_ Delivery time: \_\_\_\_\_

2. Delivery Location: \_\_\_\_\_

3. Deliverer Contact: \_\_\_\_\_

4. Event Venue Contact Name: \_\_\_\_\_

**FOOD & BEVERAGE DONOR CONTACT INFORMATION**

Donor Contact Name:

\_\_\_\_\_

Donor Name/Company Name:

\_\_\_\_\_

Address: \_\_\_\_\_ Apt/Suite/Floor No. \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Daytime Telephone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Donor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Once completed, please return to:***

Savannah Walker, Development Associate

Gilda's Club New York City

195 West Houston Street

New York, NY 10014

Ph. 212-647-9700 x121, Fax 212-647-1154 or Email [swalker@gildasclubnyc.org](mailto:swalker@gildasclubnyc.org)

***Gilda's Club New York City is a 501(c)(3) charitable organization. Federal Tax ID#: 13-4046652.***

*You may wish to consult your tax and legal advisors with regard to  
the treatment of this donation(s) for tax purposes.*

For Office Use: Solicitor: \_\_\_\_\_

Date Received: \_\_\_\_\_